Submitting an Assay Request to the RBL: Immunology Unit

We have transitioned from CoreResearch@Duke to Smartsheets for request management. Please follow the steps below to submit a request:

1. Click on this link to access the assay request form:
   https://app.smartsheet.com/b/form/747c8ba69705445d81dac97d4ab8d177
2. Fill out the form. Please answer all the questions and share any additional requirements in the comments section. Do not include or attach any protected health information (PHI).
   - Requestor name
   - Requestor email address
   - Laboratory PI name
   - Duke fund code
   - Program/Project affiliation: Select applicable affiliation if it appears in the drop-down list. Select Not Applicable if not associated with any project.
   - RAMU#: (RBL Animal Models Unit experiment number) specify if applicable
   - Assay type: Select the assay type and fill out the fields that appear. Specify any special instructions in the comment textbox.
     - To request the core perform a Luminex assay, select either "Commercial Luminex" assay or "Luminex using beads conjugated in-house" based on your assay type.
     - To read your Luminex assay plate in one of our instruments, please select "Luminex instrument use (read-only)" option.
     - For ELISAs, please select either "Commercial ELISA" for commercial ELISA kits or "End point titer ELISA" for endpoint titer ELISAs using in-house reagents.
     - For any other consultation, please select "Other" and explain in the comment section.
   - Upload sample manifest and relevant documents and confirm by checking the box.
   - Specify if you want your leftover samples/kit back.
3. Click 'Submit' to complete submission.
4. We will contact you regarding sample drop off once we have reviewed your request.

If you want to make changes to a request or have any questions then please email:
rbl-immunology@duke.edu